

**CITY COUNCIL
AGENDA
CONTINUED FROM MAY 31, 2023
KANNAPOLIS CITY HALL
401 LAUREATE WAY, KANNAPOLIS, NC**

JUNE 12, 2023 6:00 PM

CALL TO ORDER AND WELCOME - Reconvene meeting continued from May 31, 2023

ADOPTION OF AGENDA - Motion to Adopt Agenda or make revisions

CONSENT AGENDA - Motion to Adopt Consent Agenda or make revisions

- A. Administrative Budget Amendment #23-21 for Water and Sewer Capital Projects.
(Kristin Jones, Assistant to the City Manager)

BUSINESS AGENDA

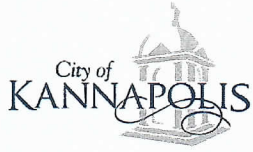
- A. Public Hearing on Recommended for FY 2023-2024 Budget (Mike Legg, City Manager, Kristen Jones)
- B. Imagine Kannapolis Strategic Plan: 6 Year Capital Outlay Needs (Kristin Jones, Assistant to the City Manager)
- C. Park Rangers, Auxiliary Police Officers and Downtown Coverage (Mike Legg, City Manager, Terry Spry, Chief of Police)

CLOSED SESSION - GS. 143-318.11 (a) (3) to consult with an attorney in order to preserve the attorney client privilege and G.S. 143.318.11 (a) (4) for discussing matters relating to the location or expansion of industries or businesses in the area (Mayor Pro tem Kincaid)

Motion to continue meeting to Monday, June 19, 2023 4:30 PM, Kannapolis City Hall.

ADA Notice and Hearing Impaired Provisions

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), anyone who requires auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service or activity of the City of Kannapolis, should contact the office of Tina H. Cline, Human Resource Director by phone at 704-920-4302 or email at tcline@kannapolisnc.gov as soon as possible, but no later than forty-eight (48) hours before the scheduled event.



Kannapolis City Council

City Council Agenda Staff Report

June 12, 2023

To: Mayor and City Council
From: Kristin Jones, Assistant to the City Manager
Subject: Administrative Budget Amendment #23-21 for Water and Sewer Capital Projects.

Action Requested by City Council

Adopt Budget Amendment #23-21 to accurately account for water and sewer projects tied to the 2021 and 2021B Revenue Bond debt issuances.

Required Votes to Pass Required Action

Majority Present at Meeting

Background

The Budget Amendment cleans up Capital Project Funds tied to the 2021 Revenue Bond debt issuance for the following projects: Lane Street, Mooresville Highway, Alum Sludge Lagoon, Bulk Storage and a vac truck. This Budget Amendment also cleans up Capital Project Funds tied to the 2021B Revenue Bond debt issuance related to the Kannapolis Crossing project (also known as High Bridge).

Fiscal Implications

An appropriation of Fund Balance is needed in order to accurately account for the 2021 Revenue Bond debt issuance.

Policy Issues

N/A

Legal Issues

N/A

Recommendations and Alternate Courses of Action

1. **Motion to approve a Budget Ordinance #23-21 to accurately account for water and sewer projects tied to the 2021 and 2021B Revenue Bond debt issuances (Recommended).**
2. Do not approve Budget Amendment #23-21.
3. Defer action at a future meeting.

Attachments

1. Ord #23-21 BA for Water and Sewer Projects

**ORDINANCE AMENDING BUDGET FOR THE
CITY OF KANNAPOLIS, NORTH CAROLINA
FOR THE FISCAL YEAR BEGINNING JULY 1, 2022
AND ENDING JUNE 30, 2023
Amendment # 23-21**

BE IT ORDAINED by the City Council of the City of Kannapolis, North Carolina meeting in open session this 12th day of June 2023, that the following amendment to the Budget Ordinance for the City of Kannapolis, North Carolina for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023, is hereby adopted:

Description: This budget amendment cleans up capital project funds tied to the 2021 Revenue Bond debt issuance for the following projects: Lane Street, Mooresville Highway, Alum Sludge Lagoon, Bulk Water Storage and a vac truck. This budget amendment also cleans up capital project funds tied to 2021B Revenue Bond debt issuance related to the Kannapolis Crossing project (also known as High Bridge).

SECTION I- WATER AND SEWER FUND

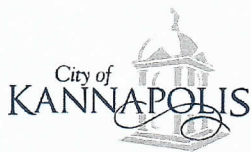
Revenue:	Increase – Fund Balance Appropriated Revenue: 39900-39900	\$11,675,000
Expenditure:	Increase – Transfer to Project Funds Expenditure: 39000-57200	\$11,675,000
Revenue:	Increase – Transfer from Project Funds Revenue: 34000-39220	\$11,675,000
Revenue:	Decrease - Debt Proceeds Revenue: 34095-39000	\$11,675,000
Revenue:	Decrease - Debt Proceeds Revenue: 34095-39000	\$3,749,198
Expenditure:	Decrease – Capital – CIP - HIGH Expenditure: 34000-59200-HIGH	\$3,749,198

This ordinance is approved and adopted this 12th day of June 2023.

Milton D. Hinnant, Mayor

ATTEST:

Bridgette Bell, MMC, NCCMC
City Clerk



Kannapolis City Council

City Council Agenda Staff Report
June 12, 2023

To: Mayor and City Council
From: Mike Legg, City Manager, Kristen Jones
Subject: Public Hearing on Recommended for FY 2023-2024 Budget

Action Requested by City Council

Conduct a Public Hearing. No Action Required.

Required Votes to Pass Required Action

Presentation Only. No Action Required

Background

A copy of the recommended budget was presented to City Council on May 22, 2023 and was made available for public inspection at the City of Kannapolis Administration Offices. A Public Hearing on the recommended budget for Fiscal Year 2023-2024 has been scheduled for 6:00 P.M. on June 12, 2023. State law requires that "before adopting the Budget Ordinance, the Board shall hold a Public Hearing at which time any persons who wish to be heard on the budget may appear" (G.S. 159-12) (b). City Council may elect to discuss the budget at this meeting and may set additional budget work sessions. City Council will be asked to adopt the budget at the June 26, 2023 City Council meeting.

Fiscal Implications

Click here to view the entire recommended budget [FY 24 Proposed City of Kannapolis Budget.pdf](https://kannapolisnc.gov/FY%2024%20Proposed%20City%20of%20Kannapolis%20Budget.pdf) (kannapolisnc.gov). A brief presentation will precede the public hearing.

Policy Issues

N/A

Legal Issues

State law requires that "before adopting the Budget Ordinance, the Board shall hold a public hearing at which time any persons who wish to be heard on the budget may appear" (G.S. 159-12)(b).

Recommendations and Alternate Courses of Action

Conduct a Public Hearing. No action at this time. The adoption of the Budget Ordinance for FY 23-24 will be presented at the June 26, 2023 City Council meeting for City Council's consideration.

Attachments

1. Budget PH Notice FY23-24 Final



**CITY OF KANNAPOLIS AVAILABILITY OF THE RECOMMENDED BUDGET
FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024,
AND NOTICE OF A PUBLIC HEARING THEREON**

SECTION 1. The recommended budget of the City of Kannapolis for the fiscal year beginning July 1, 2023, was on this day May 22, 2023, submitted by the City Manager to the City Council, and filed with the City Clerk where it shall remain for public inspection for at least ten days from this date.

SECTION 2. A copy of said budget shall be made available to the news media in the county.

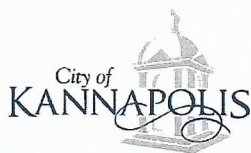
SECTION 3. This Notice shall be published in at least one newspaper published in the county and shall serve as notice that the recommended budget has been presented to the City Council, that a copy of same is on file for public inspection at the Kannapolis City Hall Administration Offices located at 401 Laureate Way, 2nd Floor Administration, Kannapolis, North Carolina, as well as the City of Kannapolis website: [FY 24 Proposed City of Kannapolis Budget.pdf](#). Notice of the time and place of the public hearing as set forth below.

SECTION 4. A public hearing shall be held by the City Council at the Kannapolis City Hall Council Chambers located at 401 Laureate Way, Kannapolis, North Carolina, on Monday, June 12, 2023, at 6:00 P.M., or as soon thereafter as the matter may be heard, at which time any persons who wish to be heard on the budget may appear.

SECTION 5. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Kannapolis, should contact the office of Tina H. Cline, Human Resource Director, by phone at 704-920-4302 or by email at tccline@kannapolisnc.gov as soon as possible but no later than 48 hours before the scheduled event

Bridgette Bell, MMC, NCCMC
City Clerk

PUBLISH SUNDAY, JUNE 4, 2023
BLOCK AD



Kannapolis City Council

City Council Agenda Staff Report
June 12, 2023

To: Mayor and City Council
From: Kristin Jones, Assistant to the City Manager
Subject: Imagine Kannapolis Strategic Plan: 6 Year Capital Outlay Needs

Action Requested by City Council

Presentation. No Action Required.

Required Votes to Pass Required Action

Presentation Only. No Action Required

Background

This presentation will provide an overview of the Capital Outlay (vehicles, machinery and equipment) needed city-wide over the next 6 years to be considered as part of the Imagine Kannapolis Strategic Plan.

Fiscal Implications

Currently, there is approximately \$3 million included in each year of the six-year financial plan to fund Capital Outlay needs, primarily via cash reserves. These expenses are typically one-time in nature and are earmarked as cash purchases.

Depending on the nature of these purchases, some may be better suited for short-term financing. Also, due to the routine nature of these replacements, in particular, vehicle replacements, Staff is working to incorporate these expenses into the annual budget process. The cash reserves plug allows us to not lose sight of these departmental requests.

This presentation is part of the final deliberation leading up to City Council considering the final adoption of the Strategic Plan. No changes are recommended by Staff but City Council requested that more details are provided due to the large funding impact of these expenditures over the next six years.

Policy Issues

None.

Legal Issues

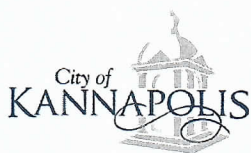
None.

Recommendations and Alternate Courses of Action

Presentation Only. No Action Required.

Attachments

None



Kannapolis City Council

City Council Agenda Staff Report
June 12, 2023

To: Mayor and City Council
From: Mike Legg, City Manager, Terry Spry, Chief of Police
Subject: Park Rangers, Auxiliary Police Officers and Downtown Coverage

Action Requested by City Council

None. Presentation only.

Required Votes to Pass Required Action

Presentation Only. No Action Required

Background

There are a number of viable strategies to improving the increasing safety and security of the City's downtown area and its park facilities. Essentially, there are four options which will be discussed in further detail at the meeting.

Auxiliary Police Officers, which are usually filled with recently retired officers or others who have sought other professions but want to maintain their law enforcement certifications. These are sworn officers working in a part-time capacity. There are currently four auxiliary police officer positions funded and an additional position is included in the FY 24 Budget. The total budget impact for each position is approximately \$12,000 in recurring part-time salaries and \$17,000 in one-time equipment needs. The six-year financial plan anticipates six additional positions to be funded FY 25 to FY29.

Park Rangers intended primarily to attract potential future police officer candidates, especially, but not exclusively, between the ages of 18-20, who aren't old enough to attend Basic Law Enforcement Training. They may also be suitable for those seeking career changes but are not ready to pursue the more rigorous work officer tract.. Parks Rangers are non-sworn personnel. There are currently two park rangers funded in the current budget. The total budget impact for each position is approximately \$63,000 in recurring full-time salaries/ benefits and \$36,000 in one-time funds for a vehicle. There is no additional funding included in the six-year financial plan for additional park rangers. The current philosophy is that expanding auxiliary police officers is more cost effective.

Sworn Officers, which are the least cost effective option to providing enhanced downtown and park police services. The cost of training, outfitting and maintaining a full-time sworn officer is significantly higher than the other options. Additionally, this kind of work on a consistent basis may not fit the career goals of many full-time sworn police officers.

School Resource Officers who can provide supplemental services during the summer months when school is not in session. These are sworn officers. Obviously, this is only an enhancement to the downtown and park police services for a few months out of the year.

The purpose of this discussion is to introduce these different public safety enhancements downtown and in the City's parks and to receive any feedback from City Council about the plans going forward.

Fiscal Implications

None.

Policy Issues

None.

Legal Issues

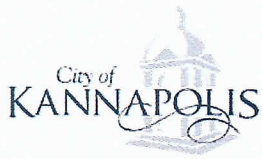
None.

Recommendations and Alternate Courses of Action

None. Presentation only.

Attachments

None



Kannapolis City Council

City Council Agenda Staff Report

June 12, 2023

To: Mayor and City Council

From:

Subject: GS. 143-318.11 (a) (3) to consult with an attorney in order to preserve the attorney client privilege and G.S. 143.318.11 (a) (4) for discussing matters relating to the location or expansion of industries or businesses in the area (Mayor Pro tem Kincaid)

Action Requested by City Council

Required Votes to Pass Required Action

Background

Fiscal Implications

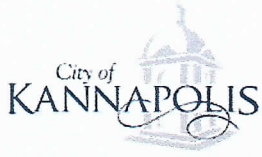
Policy Issues

Legal Issues

Recommendations and Alternate Courses of Action

Attachments

None



Kannapolis City Council

City Council Agenda Staff Report

June 12, 2023

To: Mayor and City Council
From: Mike Legg, City Manager
Subject: Motion to continue meeting to Monday, June 19, 2023 4:30 PM, Kannapolis City Hall.

Action Requested by City Council

Required Votes to Pass Required Action

Majority Present at Meeting

Background

Fiscal Implications

Policy Issues

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Recommendations and Alternate Courses of Action

Attachments

None